

To Members of Cuxton Parish Council

Notice is hereby given that a Meeting of the Council will be held at 7.30pm on Thursday, 14th November 2019 to which Members are hereby summoned to attend.

AGENDA

1. **Apologies for absence.**
2. **Declarations of Interest** (DPI, conflict of interest and personal interests) and alterations to the Register.
3. **Minutes of the Parish Council Meeting** held on 10th October 2019 (attached).
4. **Matters arising** from the Minutes not otherwise on the Agenda.

Medway Councillor's Report and Public Session

Suspension of the meeting for Medway Ward Councillor's Report and for the Public Session. Matters raised may be placed on the agenda for the next or a future meeting.

5. **Casual Vacancy**
 - a. Co-option
6. **Finance- Appendix A**
 - a. Bank Balances for information
 - b. Approval of payments since the last meeting
 - c. Approval accounts for payment – Open Spaces subscription £45
- 7.
8. **Lone working**
 - a. Lone working policy for council approval
 - b. Renewal of skyguard lone working alarm for street cleaner and possible purchase of an extra unit for lone working in parish office
 - c. There is now a bolt on the inside of the 2nd door so that this can be locked
9. **Management of Council Land and Property**
 - a. Pavilion Development Update – Report from Tree Survey
 - b. Quotes for repairing/replacing Court Floodlighting
 - c. Equipment for playground – defer to Land Management meeting in January
10. **Highways and Transport**
 - a. Nu Venture proposal to change route to avoid car parking issues
 - b. Snow Wardens
11. **Correspondence**
12. **Reports on Events attended not otherwise on the agenda**

- a. KALC Transport Conference

13. Any other business at the Chairman's discretion/Members information exchange

No motions may be proposed or decisions taken under this item but may be placed on the agenda for the next or future meetings.

14. Members' future agenda items

CONFIDENTIAL SECTION

15. Resolution to exclude the press and public on the grounds the following item concerns a named member of staff

16. Clerk interim Support Measures

- i. Adopt a lone working policy
- ii. Provide a bolt on the first internal door so that people cannot enter the building unless let in by staff.
- iii. Drill through the office door so it can be locked from the inside if necessary.
- iv. Contract out payroll and pensions
 - a. Salaries
 - b. Pensions.

The next meeting of the Council will be held Thursday, 10th December at 7.30pm

June Nicholson, Clerk

Date: